

KOMITI MARAE ORAKEI TRUST ANNUAL GENERAL MEETING HELD SUNDAY 9 DECEMBER 2018 AT 11.00AM

Te Pou Whakairo, 59A Kitemoana Street, Orakei, Auckland 1071 – phone 09 521 4291, email: m.gillman@auckland.ac.nz

Executive: (Chairperson) Wyllis Maihi, (Secretary) Mere Gillman, (Finance) Ngahuia Hawke. Committee: Huia Hawke, Leeann Corvette, Beronia Scott; Marae Manager: Matt Maihi

Karakia / Mihimihi – Matt Maihi

Matt reminding us of the use of our tupuna whare.

Reflecting back to the Ngati Whatua Orakei Trust (NWOT) Annual General Meeting of what happened it does not suit us. It should not be us. While we blame it the board who we voted for or did not vote for, we have to all take it on us and support them. We should not take it out on each other. The mamae, the heckling, the harassment people were giving to each other, it was not nice. Therefore, what I am saying is let us be stronger than that now. Let us come together, help and not create that scenario again. Today we are on another journey with the same aspirations, the same feeling of wanting to move forward. This is all about people, this is about us, by getting in behind, supporting. Put your name down, get up here, and help us to move forward. The important thing is about being together as one. We can bring that aroha back to us, so on behalf of our KMOT Board here, who work tirelessly, after hours, these people are up here trying to take part in creating benefit for us. So kia kaha to all of you. Get in behind and support us. Kia ora to Teresa, glad you are not going back we need another dishwasher.

Wyllis: A big mihi went out to our volunteer scrutineers Lucia Davis and Pandy Hawke. Scrutineers confirmed we have a quorum (more than 20) for our hui.

Apologies:

Esther & Viola Talbot, Huia Hawke, Kataraina Witika, Monique Pihema, Esther & Rawinia Maihi, Tui Hawke, Bob Hawke, Kirihipana Borell, Tommy Downes, Tom Kemp, Ngairi Katipo, Marama Weildrijer, Major Hawke, Mihiata Taylor.

Moved Wyllis Maihi / Second Sarah Grey apologies be accepted

2017 Annual General Minutes were received

**Moved Neil Maihi / Second Rita Scott
All in favour**

Matters arising from previous minutes of 2017,

There were no matters arising from previous minutes of 2017.

KOMITI MARAE ORAKEI TRUST ANNUAL GENERAL MEETING HELD SUNDAY 9 DECEMBER 2018 AT 11.00AM

Te Pou Whakairo, 59A Kitemoana Street, Orakei, Auckland 1071 – phone 09 521 4291, email: m.gillman@auckland.ac.nz

Executive: (Chairperson) Wyllis Maihi, (Secretary) Mere Gillman, (Finance) Ngahuia Hawke. Committee: Huia Hawke, Leeann Corvette, Beronia Scott; Marae Manager: Matt Maihi

Business:	Three reports from the Chair, Marae Manager and Ngahuia Hawke our financial controller
Reports:	Chair Report – Wyllis Maihi: Chairman presented parts of his report (strategic plan) put it back to whanau. The challenge is for us, like our tupuna who have left this place for us. We are it. We are them. “He aha te hau e wawara he hau whenua, he hau raki, he hau tangata, he hau kāinga”. It is time to stand up now especially our younger generation. Challenge for all of us to show up. Support our vision “to be a vibrant and accessible marae upholding our valued traditions, tikanga and strong community relationships”. Meet Jan/Feb and put the strategic plan for whanau approval.
	3. Other Marae maintenance (in report) including Te Pou Whakairo renovations (three new toilets - semi wheel chair access). Eastcliffe repurposing of kitchenware now in our kihini. Hired a lot of whānau with those skills to do mahi, which is part of our strategic plan. Clause 3.2 Maintenance Progress Money sunk into Te Pou Whakairo, Wharenuui, and so the others, left undone. In next financial year, our aim is to focus on other buildings – Wharekai, Wharemoie, and see what we can do with Te Puawai. Urupa Maintenance role we will be advertising, shortly and previous member can apply.
Wayne	With the focus on the wharenuui and here (Te Pou Whakairo) have you enough resources to cover the maintenance you otherwise would be doing on the Marae.
Wyllis	Yes in general. However, other capital work programmes that we had planned to do in the Wharekai such as buying new tables/chairs/new cutlery/new extension to chiller motor/chiller, we have had to postpone till next FY 2019-20. Some unexpected maintenance took place such as in the Wharekai – we had major leaks, which had to be repaired. It was an expensive exercise, nevertheless, it was urgent. We put maintenance money towards it to fix it right away. If we left it, it would have been more problematic and costlier in the long run. Whare Ako - Whai Maia reconsidered invitation by Marae & KMOT to use Whare Ako and will not be moving onto the Marae. This has been a great disappointment for KMOT & the Marae. We are currently receiving proposals on its future use and will look at in the new year. Whare Ora Tuarua – has moved over by Whare Ora and renovations will start for new offices. A deal with the Marae to use as an office near the Puna. At some time, it will come back to the Marae at no cost to the Marae. 5. Security & Health & Safety(in report) – The security on the Marae and the wider community. A proposal came from Neil Maihi. This sits with the Ngati Whatua Orakei Trust not the Marae or Komiti Marae Orakei Trust. We had a few korero. Asked to be the Health & Safety person on the Marae and check that the Marae has locked down properly. That is his current role. Neil had a hand in helping our Komiti Marae Orakei Trust draft Health & Safety manual along with Leeann Corvette one of our trustees. The compliance document we need to have. We all have to take Health & Safety seriously so if you see something please do not moan, tell Neil or the office and who write it up in the complaint/incident report register and we will address it ASAP. 7.Governance and Operations(in report) 7.1KMOT drafted Health & Safety Manual and Best Practice Manual. 7.2. Service Level Agreement – relationship and arrangements between NWOT & KMOT.

KOMITI MARAE ORAKEI TRUST ANNUAL GENERAL MEETING HELD SUNDAY 9 DECEMBER 2018 AT 11.00AM

Te Pou Whakairo, 59A Kitemoana Street, Orakei, Auckland 1071 – phone 09 521 4291, email: m.gillman@auckland.ac.nz

Executive: (Chairperson) Wyllis Maihi, (Secretary) Mere Gillman, (Finance) Ngahuia Hawke. Committee: Huia Hawke, Leeann Corvette, Beronia Scott; Marae Manager: Matt Maihi

Meeting with new CEO of NWOT in New Year to see how this can look better.

7.3KMOT acknowledges the staff for grit and determination during the challenging year of staged closures and tangi. To Monique and kai karanga team and kai korero team who do blessings early hours of the morning and to Uncle Matt and Uncle Bob who do many blessings and Ngahuia doing the financials who does a massive job.

Second Report -Marae Manager – Matt Maihi (take this from his report)

Wharenui update. We still want whanau to awhi on Marae. Our carvings are finished except the paua for the eyes. Therefore, when ready, the carvings are being prepared to put up; over the next two weeks, hopefully we will be able to have our whakairo up on to the house. It is an operation because we have to put fittings on to the roof to hold our maihi, tekoteko and the koiwi. We hope to have that up by Christmas. The other part for our wharenui is the roof. We need to finish off the roof where it comes up to the apex there, put a ridge in there, cut back sheets of roofing, seal underneath and that roofing, carvings, tekoteko, we can complete that. The other part of the maintenance is the mahau, where we took off the inside of the ceiling to get to the roof and now we want to replace that. That should happen in the next two weeks. Put in new guttering. Created drains in wharepaku to reduce the leaks cannot stop the flow of water so hope to complete this to stop the leaks. End of Christmas our whare will be finished. Then normal routine, karakia for our house.

Te Pou whakairo – Poppy to do kickboard around fringes of cupboards and then Bob's your Uncle This, should be completed for this space here. Prefer to go up but we may go wide for next year's plan.

Whare Ako – Matt's preference is for mahi toi. Those thinking about adding something there, kei te pai, put your proposal through.

Whare Mahi Toi – create a space for our Marae.

Wharekai – endeavour to ensure we can supply same amount of awhi we have done elsewhere. It is a real asset to us. Manaakitanga that we keep up with the view, hard work of our whanau in the Wharekai.

Urupa Komiti: NWOT maintenance contract finished end of October, up for renewal. Put it out there for six months until end of financial year to end of June. If NWOT want to give us Putea to carry on with that role.

Epilogue – one bad hui turns our awhi upside down. Let us let it go. Come back to where we always been. Support kaupapa and things will change. Update on Uncle's serious health issues with his pace maker. Uncle to slow down, he is not walking away until the whare is finished. Our team have done quite well in the last three months while he has been away. In the new year, you will find this board, being nice to me to allow Marae transition to happen. Nothing changes for us we come, we tautoko, awhi, the best way we can. Watch this space".

Third report - Financial Audit– Ngahuia Hawke

Ngahuia – presented her financials report. Our financials show you where KMOT has received external funding with three contracts, Restorative Justice with Ministry of Justice (7th year) and funding doing well and KMOT secured two new contracts with NZ Police (Te Pae

KOMITI MARAE ORAKEI TRUST ANNUAL GENERAL MEETING HELD SUNDAY 9 DECEMBER 2018 AT 11.00AM

Te Pou Whakairo, 59A Kitemoana Street, Orakei, Auckland 1071 – phone 09 521 4291, email: m.gillman@auckland.ac.nz

Executive: (Chairperson) Wyllis Maihi, (Secretary) Mere Gillman, (Finance) Ngahuia Hawke. Committee: Huia Hawke, Leeann Corvette, Beronia Scott; Marae Manager: Matt Maihi

Oranga and He Tangata programmes) started this financial year. These contracts have given employment opportunities for whanau, our kaumatua who sit on Te Pae Oranga panel and provided social services to community and profitable event to KMOT.

Go to page 5. Statement of Comprehensive Income that is our profit and loss. Our Marae income centres, because Marae being closed this year finished financial year with a net loss, but with the three funding contracts that we've had and our year end accruals that the auditor's do for us, our KMOT finishes its year end with net profit of \$57K.

In addition, KMOT received funding from Council to do Whare Ako, we had \$300k for restoration and NWOT distributed funding as well. The NWOT total for that year was \$849,000 and this funding was used for the Wharenui/carvings restoration, operational (personnel and building maintenance and set up and personnel costs of the Urupa); If you want to see a breakdown of the NWOT contribution find it on page 16 Related Party. Last year they asked for the break-down to show in the report. Here is the breakdown on page 16 of what has happened on the Marae.

So page 5 Revenue from Exchange Transactions, you can see our Income centres, blessings, hireage and catering is \$213k.

The Revenue from Non-exchange Transactions is the revenue from all our contracts, so \$1,079,029 and total expenses of \$1,234,843 gave us a net profit of \$57k.

Stephen Restorative Justice income and expenses query that leaves a balance of \$1,287 is that correct?

Ngahuia Yes. Therefore, in the Restorative Justice each month, in their expenses we transfer for the Marae admin, & work that has done on behalf of RJ here, \$3,100 each month. Therefore, that totals about \$38K comes across from RJ to Marae income centre. Therefore, if you add that \$38k to the \$1k, the RJ contract has made about \$39k. Page 13 for breakdown.

Clay What page numbers are the notes on

Ngahuia Start from page 13.

Pani Page 5. Please explain Employee benefit expenses (2A notes). P

Ngahuia We have 10 personnel/includes casual workers, Aunty laundry, cleaning. As of the 1st July 2017 transferred management of the personnel Marae money to us to manage. The wages came through the Marae financials.

Stephen So that \$320K was due to trust board handing over...

Ngahuia Yes, the putea to the Marae & we are responsible for managing that on behalf of NWOT. Before that it was only casual, we paid through here & our restorative justice of three.

Matt All money from NWOT put through Marae to pay its operational and capital expenses.

Kowhai On page 16, the funding that came through from NWOT, you have over spent by \$50k. Is the next budget going to be for what actual happens instead of ... is there a minimum of how we do our budget?

KOMITI MARAE ORAKEI TRUST ANNUAL GENERAL MEETING HELD SUNDAY 9 DECEMBER 2018 AT 11.00AM

Te Pou Whakairo, 59A Kitemoana Street, Orakei, Auckland 1071 – phone 09 521 4291, email: m.gillman@auckland.ac.nz

Executive: (Chairperson) Wyllis Maihi, (Secretary) Mere Gillman, (Finance) Ngahuia Hawke. Committee: Huia Hawke, Leeann Corvette, Beronia Scott; Marae Manager: Matt Maihi

Matt Ngahuia	<p>His point of view, I want to put in as much as I can. Always the higher the better. When it comes back to her, we have to marry it up. Last year when we finished the year, we had not a surplus but we deferred money we had from the previous year, a balance of \$17 in KMOT's bank account. In addition, that was to be used on building is this year, we used it on the Wharenui, that maybe in the CAPEX not the OPEX, which is operational. It is on the capex expenditure. We have overspent and we have put it in to the Wharenui. Other than that, we only have \$8k left of that \$17k and on page 16, we're holding \$19k for Ngati Whatua Orakei Trust (in KMOT bank account), that's the \$10k we haven't spent from Opex on the Marae for this year.</p>
Wyllis	<p>It is a catch up process. We've been following a maintenance report from way back, 2007/2009, but then you have instances like the Wharekai, the pipes burst, they were unpredictable, so we had to realign our priorities. We try to stay one foot ahead by doing CAPEX (capital expenditure) by doing things that are not maintenance. We try to build things that are new or improve things like the Wharenui or Te Pou. Some of the work in here is maintenance and some of it is not. That is sometimes the balance of maintenance versus new work. In previous years, we were restricted to a budget of \$150k for maintenance. We put in a bigger budget but they ask us to keep to that \$150k budget to allocate for the year, so they can budget for the same amount over a longer 10-year period.</p> <p>We have not put in for any new building like Wharemoae wharekai extension they are new builds and we wanted to finish what we started this year. We want to finish it first and then get into new builds from new financial year from 1st July. We will have more hui about what whānau think is more important.</p>
Wayne	<p>10% of profit from restorative justice may look good, but is that the reason for us not able to book out the Marae at certain times of the year to end up with \$39k. I know there is money going to whānau and I think its problematic being on the NWOT side, who want to look through the proposal that comes to the trust, well is this necessary? Could this be, done in three years? I am just thinking rather every year with KMOT to trust board and saying this is our year plan, this is what we need done and how much will you give us, it bounces around \$850K per year. I am just wondering there is \$1.3M in governance spent annually why, in the new SLA that you re-negotiate with the trust board, why do not you have formula instead where you say "give us 1.5 times whatever you spend on governance and that will run our Marae. Because if you did it like that you would come out with about \$1.6M. Therefore, I think you should be looking at something that the trust board already funds, which really pays for 30-40 people. If you're willing to fund those people for that, why can't you fund the Marae which is here for the people and that plus half, that would be able to stop the pressure on KMOT having to look around for govt. contracts. However, it will build in enough headroom in your budget say \$300k to \$400k and really, push ahead with what is needed Wayne's view is that it is a bit cap in hand.</p>
Wyllis	<p>Totally agree. His korero to board is uncomfortable going to the board to ask for money. I would prefer third party funding from public sector so why not go out. However, this does not get away from the NWOT responsibility and commitment to look after buildings and people who do the work on their behalf and on behalf of the people.</p>
Len	<p>Preference is to access monies designated for such activities such as heritage buildings, waka and carving restoration.</p> <p>We are reliant on our entities.</p>

KOMITI MARAE ORAKEI TRUST ANNUAL GENERAL MEETING HELD SUNDAY 9 DECEMBER 2018 AT 11.00AM

Te Pou Whakairo, 59A Kitemoana Street, Orakei, Auckland 1071 – phone 09 521 4291, email: m.gillman@auckland.ac.nz

Executive: (Chairperson) Wyllis Maihi, (Secretary) Mere Gillman, (Finance) Ngahuia Hawke. Committee: Huia Hawke, Leeann Corvette, Beronia Scott; Marae Manager: Matt Maihi

Wyllis	Agreed. NWOT funds us to pay our own personnel.
Wayne	I would be careful about us wanting to run the Marae and rely on external funding to do it.
Wyllis	I did not say that.
Wayne	The Marae exists for the people and the trust exists to serve the people. Therefore, there is a very clear link with the Marae having to pay to fund everything that needs to go on here to uphold the mana of the Marae. He takes the opposite view, rather than spend \$3M on lawyers, spend \$1.5 here and take care of everything. So whanau are not thinking why can we not get in because there are bookings, the toilets need upgrading why have they not been done. I would like to see the Marae do that as tino rangatiratanga.
Wyllis	My role on KMOT, I do not think it is an either/or. It can be both. However, if you are strong on that position come onto KMOT and push that position. I am one of five however KMOTs position has been, if we can tap into both sources, let us do it.
Stephen	Panui on restorative justice expenses Honey you mentioned \$38k of that was for Marae admin so about \$3,100 a month. That still leaves \$418k there are no notes too. Is there a breakdown for that? Where has that putea been diluted to
Ngahuia	RJ expenses: I can give you that breakdown through my Xero software system. This is just the condensed version, but if you want to look at the breakdown.
Matt	Please explain how we give it over.
Ngahuia	Restorative Justice has iwi panel in it.
Stephen	What would be the largest expense out of RJ?
Ngahuia	Our facilitator's fees are, paid per client and the Manager who runs the programme for us.
Stephen	Thank you very much.
Margaret	At a hui re: external finance, council there, Maori member looking at finance for all Marae. Govt. setting aside for all Marae to assist with maintenance. Have we accessed that? Tautoko that we do not need to rely on the board, as we have always done it.
Matt	Yes we do access that funding through the council.
Wyllis	Yes and no. there is a lot of funding we do know about and do not know about especially at Marae Komiti, those people with that knowledge should come forward and add to the korero. Great example was \$300k for Whare Ako came from Auckland City council. We could tap into funding for Wharenui or the waka. Te Koha is another one, historical building. There is all those avenues; we just need more people on board to help. We welcome help and more information as a body.
Sarah	Iwi panel?
Matt	Is a hui run by the police from the courts, bring in ours, opportunity for kaumatua, kuia as the panel. It operates here from the Marae.

KOMITI MARAE ORAKEI TRUST ANNUAL GENERAL MEETING HELD SUNDAY 9 DECEMBER 2018 AT 11.00AM

Te Pou Whakairo, 59A Kitemoana Street, Orakei, Auckland 1071 – phone 09 521 4291, email: m.gillman@auckland.ac.nz

Executive: (Chairperson) Wyllis Maihi, (Secretary) Mere Gillman, (Finance) Ngahuia Hawke. Committee: Huia Hawke, Leeann Corvette, Beronia Scott; Marae Manager: Matt Maihi

Kowhai	Regarding funding from the council there are a cluster of us on the Maori Council board are going through a revamp and are offering money to run different programmes because Waipareira has gone under. Therefore, there is a group of us on the housing committee for Maori Council. Nga mihi. A proposal will be coming to the Marae in two weeks.
Alec	To the chair commend the Komiti on comprehensive audit report, a lot of work done and to get it up to this stage well done Some resignations from the board, it's a busy board. Do not know how many times you have met but it is voluntary. Have KMOT considered trustee remuneration because of time spent and responsibilities including Health and Safety. Years since it was set up, a lot of work to do.
Wyllis	As a board it is something we have we considered as part of any governance role, but no we will continue as volunteers.
Leeann	Confirmed a lot of responsibility, provide audited accounts, minutes, liability associated with being a trustee, it is actually a good idea of Wayne's for us to be able to tap into governance funding because no one knows everything We are not covered for insurance for health and safety like matua board are, and I have raised with our board. I think with better collaboration we have better protection that the matua board has that we do not have volunteers But that is our role to come back and work on our Marae as that's what our tupuna would expect us to do.
Henry	For remuneration, is it a board resolution?
Wyllis	KMOT can put forward a resolution for approval by the people. My personal view is that boards such as KMOT are a great place to come and learn the ropes, see how hard it is, how good it is. If still keen to go up to governance, then go up to the other tables. Personally, not in favour. We do about 20 hui a year.
Kowhai	Kowhai queried lack of budget for kai at Marae Komiti hui. We do not believe in it, it is our mahi. Why do we not put in our budget?
Beronia	I use to do that Marae Komiti, and did baking day and fee the 3-4 whanau that turned up for the hui. Beronia will talk to the girls to do something.
Stephen	Asked if we were going through balance sheet
Ngahuia	Explains this is our equity page. This is what the Marae is worth, page 6. Marae is worth \$440k. Go to page 7, assets that we have less our liability they owe equals our equity explains our Accounts Receivables, invoices sent out to our customers for bookings, RJ. If they have not paid that they money has not gone into the bank account, it sits here until the money comes through. Those are all the invoices I am waiting to be paid for (\$345k) from income or funding. There is \$21K difference in total assets from last year from Property, plant and equipment. Those two vans were koha to the Marae (Security and Catering van). Marae net assets of \$440K.
Len	asked for breakdown of carvings.
Ngahuia	Yes.

KOMITI MARAE ORAKEI TRUST ANNUAL GENERAL MEETING HELD SUNDAY 9 DECEMBER 2018 AT 11.00AM

Te Pou Whakairo, 59A Kitemoana Street, Orakei, Auckland 1071 – phone 09 521 4291, email: m.gillman@auckland.ac.nz

Executive: (Chairperson) Wyllis Maihi, (Secretary) Mere Gillman, (Finance) Ngahuia Hawke. Committee: Huia Hawke, Leeann Corvette, Beronia Scott; Marae Manager: Matt Maihi

Joe Hawke Good koha has doubled.

The three Reports were received and Moved by Lisa Talbot / Second Temepara Morehu
All in favour

Marae Elections:

Wyllis Two are standing down, Wyllis and Beronia. Beronia is re-standing. Criteria, is listed on the agenda (Uri of Tupiriri). Established our own proxy process. If you wanted to vote but could not attend, you had to fill out the form, come to the office and, be sighted by the Marae staff in person, take a copy and give that copy to your proxy to bring to the hui. One vote per person.

For overseas whānau, they had to have a JP verify their signature. We keep the original, proxy had the copy and we validate the proxy. We ask separately for proxy votes. You only get one vote even though two trustees are coming off. Those two with most votes secures those two positions.

Wyllis confirmed we only have five trustees. Marae Manager sits as an executive. We can have a treasurer and secretary. All non-voting but get to have a korero.

Current trustees are Leeann, Huia and Aunty Mere.

Stephen Asked about existence of an executive comprised of treasurer, secretary etc...

Proxy votes and validation of those votes that come in can it be notary public.

Wyllis Asked if we received any overseas proxies.

Leeann No. However, they can go to a lawyer because they have community law centres over in Australia.

Nominations:

Dwayne Wilson	nominated by Beronia Scott	Second Henry Kemp
Beronia Scott	nominated Temepara Morehu	Second Sarah Grey
Wayne Pihema	nominated Leeann Corvette	Second Lawrence Makoare
Hana Maihi	nominated by Wyllis Maihi	Second Tama Davis.

Dwayne gave his whakapapa to Cullen whānau and Hana gave her whakapapa and a blurb on why she was standing.

Wayne would try hard for the whānau. Happy for any whānau nominated to get on.

Kowhai asked about handing proxy form in. Yes to hand up to scrutineers (Pandy and Lucia Davis.)

KOMITI MARAE ORAKEI TRUST ANNUAL GENERAL MEETING HELD SUNDAY 9 DECEMBER 2018 AT 11.00AM

Te Pou Whakairo, 59A Kitemoana Street, Orakei, Auckland 1071 – phone 09 521 4291, email: m.gillman@auckland.ac.nz

Executive: (Chairperson) Wyllis Maihi, (Secretary) Mere Gillman, (Finance) Ngahuia Hawke. Committee: Huia Hawke, Leeann Corvette, Beronia Scott; Marae Manager: Matt Maihi

Wyllis happy to announce Hana and Beronia received the highest votes. If one of them comes off, the person with the next highest votes will come on to the Board if they are available.

Election Result: Successful nominees as Marae Trustees were Beronia and Hana appointed.

KOMITI MARAE ORAKEI TRUST ANNUAL GENERAL MEETING HELD SUNDAY 9 DECEMBER 2018 AT 11.00AM

Te Pou Whakairo, 59A Kitemoana Street, Orakei, Auckland 1071 – phone 09 521 4291, email: m.gillman@auckland.ac.nz

Executive: (Chairperson) Wyllis Maihi, (Secretary) Mere Gillman, (Finance) Ngahuia Hawke. Committee: Huia Hawke, Leeann Corvette, Beronia Scott; Marae Manager: Matt Maihi

General Business

Wyllis Wished whānau a safe holiday season and time to remember our whānau who are not here.
Matt Hana, kia kaha. Thank you Wyllis.
Aunty Rita Reminder to whānau to come up and clean the Marae.
Wyllis Kaihe / Talbot whanau are Aunty Kati's unveiling next Saturday.

As there was no further business, the meeting closed.

Karakia: Wyllis

Meeting closed 12.50pm.

Signed: *W/Maihi*

Date: 12/1/19

Chairperson