



Whakapapa Committee – Terms of Reference

Description: Terms of Reference for the Whakapapa Committee established in accordance with the Ngāti Whātua Ōrākei Trust Deed

Approved by: Board Resolution

Date: 9 November 2018

1 Purpose and Mandate

- 1.1** These are the Terms of Reference (“TOR”) for the Whakapapa Committee (the “Committee”) established by Ngāti Whātua Ōrākei Trustee Limited (“NWOT” or “the Company”) in accordance with the Ngāti Whātua Ōrākei Trust Deed dated 3 November 2011 (“Trust Deed”) First Schedule, Section 4.1.
- 1.2** Unlike other NWOT Board Committees, the Whakapapa Committee has express decision-making powers. As outlined in the Trust Deed, the Committee has delegated responsibility for making decisions on all applications for membership of Ngāti Whātua Ōrākei– refer First Schedule, section 4.1 of the Trust Deed.

2 Values

- 2.1** The Committee must conduct itself in a way that reflects the values embedded in the Ngāti Whātua Ōrākei Group strategy which are outlined below:

a) Rangatiratanga

Kia whakatinana i ngā āhuatanga tika o te rangatiratanga puta noa te hapū Manaakitanga

To live and practise positive leadership throughout the hapū

b) Manaakitanga

Ko te whānau kei te pokapū o ngā kaupapa manaaki a te poari. Whai muri, kia rongo ngā hau e whā i te kakara o te manaaki o Ngāti Whātua Ōrākei



NGĀTI WHĀTUA ŌRĀKEI

Whānau are the core focus of hapū development. Our host responsibility to others will positively reflect our role as tangata whenua

c) Whanaungatanga

Kia kitea te mana me te tapu o ia kāwai heke i heke iho ai i a Tūperiri hei rangitāmiro i a tatou

To embrace and acknowledge the importance of our whakapapa and relationships and how these binds us together

d) Kotahitanga

Kia kotahi te tū kia kotahi te hoe

Stand as one and work together

e) Kaitiakitanga

Kia tiakina ō tātou whānau, ō tātou whenua, ā tātou taonga me ā tātou rawa mō āke tonu atu

To protect our people, our lands, our resources and our taonga forever

f) Mana Taurite

Kia taurite te whai wāhi atu o ngā uri ki ngā painga me ngā angitu

All hapū members have equal access to benefits and opportunities

g) Ahi kaa

Kia kōwhiwhiutia tonutia te ahi kā, kei pūrēhua, ā, ka kewa

To uphold the unique and important role that Orākei papakāinga maintains across Tāmaki Makaurau

h) Wairuatanga

Ko tō wairua ki te Atua, nāna nei ngā mea katoa

Spirituality is a key component of our identity and wellbeing

3 Relevant Legislation & Authoritative Guidance

- a) Ngāti Whātua Ōrākei Claims Settlement Act 2012
- b) Ngāti Whātua Ōrākei Trust Deed dated 3 November 2011
- c) Adoption Act 1955



NGĀTI WHĀTUA ŌRĀKEI

4 Membership of Committee

4.1 Section 4.2 of the Trust Deed requires the composition of the Whakapapa Committee to be:

"...three (3) Adult Members of Ngāti Whātua Ōrākei, appointed and removed by the Trustee from time to time, with the expertise and knowledge of Ngāti Whātua Ōrākei whakapapa necessary to make determinations regarding membership applications."

4.2 Elected Representatives with the required expertise may be appointed to the Whakapapa Committee.

4.3 Members of the Committee must be appointed by the NWOT Board through formal resolution.

4.4 Membership will be reviewed on a periodic basis by the NWOT Board.

4.5 In addition to formally approved members, it is expected that there will be a formal plan to develop and train potential future members in order to ensure succession and improve awareness of our whakapapa across the whanau.

5 Role and Responsibility

5.1 The purpose of the Committee is to assist the Elected Representatives by making decisions on all applications made pursuant to Rule 3.1 of the First Schedule of the Trust Deed.

5.2 The Committee shall meet and on a monthly basis and consider applications made and decide as to whether applicants can be approved as Members of Ngāti Whātua Ōrākei.

5.3 Any decision will be supported with documentary evidence including a Birth Certificate and if applicable, any legal confirmation of adoption.

6 Reporting

6.1 On a monthly basis the Committee shall provide to the NWOT Chief Executive or delegate, a full list of all membership applications that have been reviewed during the month and the outcome of each decision.

6.2 At the request of the Committee or the NWOT Board, the Committee shall present to the Board, addressing any matters of relevance or concern.

7 Meetings

7.1 The Committee will meet on a monthly basis or as required in order to discharge its responsibilities as outlined above.

7.2 The quorum for meetings will be a majority of Committee members.



NGĀTI WHĀTUA ŌRĀKEI

8 Remuneration

- 8.1** The members of the Committee are entitled to be paid per meeting as determined by the NWOT Board.

9 Administration and support

- 9.1** The Committee will be supported by the Chief Executive of the Company and resourced sufficiently to enable effective delivery of their mandate.

10 Review and/or amendments

- 10.1** These Terms of Reference can be reviewed at any time deemed necessary by either the Whakapapa Committee or the NWOT Board. Any amendments require a formal resolution of the NWOT Board before they are effective.